

RFP-11-31
Question and Answers
November 15, 2010

Q1. Is RFP 11-31 to be considered a replacement to our Center's current Forensic Diversion Program that is funded through 7-52, or will there be a forthcoming RFP in the months to come that will be applicable to renewal of our current Forensic Diversion Program?

A1. This is the only Forensic Diversion Program RFP to be released SFY 2011.

Q2. Who currently operates the Forensic Diversion Programs contracted with FSSA/DMHA?

A2. Southlake Community Mental Health Center

Q3. Is FSSA looking for a Forensic Diversion Program in Marion County?

A3. The RFP allowed the applicant to propose a region of the state for the Forensic Diversion Program.

Q4. Will FSSA award one or more contracts to vendors?

A4. One or more awards will be made based on the proposals received.

Q5. Are there a minimum number of participants that a vendor must propose to provide Forensic Diversion services to?

A5. The minimum number of participants to receive services is fifty (50).

Q6. Who can make referrals to the program?

A6. Anyone.

Q7. After a participant's successful discharge from the program, if there is a relapse is the vendor responsible for providing services with no cost to the State?

A7. The minimum involvement of participants in the program is nine to twelve months. No obligation is expected outside of that nine to twelve month time frame.

Q8. What are the terms of discharge from the program?

A8. To be determined and proposed by the applicant.

Q9. Can the awarded vendor deny a referral for admittance into the Forensic Diversion Program?

A9. Eligibility criteria should be transparent within the proposal and used to determine admittance.

Q10. Is the cost based upon a daily per diem or monthly per diem?

A10. To be determined and proposed by the applicant. However, clear total costs for year one and year two must be included for evaluation purposes.

Q11. Can the vendor assess fees to the participants?

A11. To be determined and proposed by the applicant.

Q12. What are the projected gender specific participations numbers i.e. how many males compared to how many females will be in the program?

A12. To be determined and proposed by the applicant.

Q13. Is the State open to a Forensic Diversion Program for only males or only females?

A13. Yes.

Q14. Is the State open to unsecured housing/residential services in collaboration with a Forensic Diversion Program?

A14. No.

Q15. Can you post a copy of the most recent contract that was awarded under RFP 7-52?

A15. RFP-7-52 does not have any relation or involvement with this solicitation. It was inadvertently listed on the pre-proposal conference agenda as the previous solicitation. This information can be requested through IDOA's information request process.

Q16. Can you post a copy of the awarded vendors proposal under RFP 7-52?

A16. See A15.

Q17. Can you please elaborate on section 1.4 Summary of Work Paragraph 5. "demonstrate community collaboration to support comprehensive wrap around recovery services. . ."

A17. Respondents need to demonstrate that they are actively involved in the community, knowledgeable about existing community resources and willing to network and refer to

existing resources as indicated by the participants needs. Resources as outlined in the proposal should not duplicate services that are already in the community.

Q18. Section 1.20 EQUAL OPPORTUNITY COMMITMENT states that "...a contract goal of 8% for Minority Business Enterprises and 8% for Woman Business Enterprises have been established and all respondents will be expected to comply with the regulation set forth in 25 IAC 5." Please clarify that the budget should include 8% of cost for EACH of these two types of business enterprises (a total of 16% of the budget).

A18. The goals for MBE and WBE participation are correctly stated at 8% each. It is up to the vendor to create partnerships to strive to satisfy those goals.

Q19. Approximately how many awards will be made? The RFP states, "The State intends to sign a contract with one or more Respondent(s) to fulfill the requirements in this RFP."

A19. See A4. One or more awards will be made based on applicant responses.

Q20. What is the award amount anticipated for contract renewals in Years 3 and 4?

A20. To be determined based on the need of Forensic Diversion Programming during that time.

Q21. The RFP requires provision of services for 50 unduplicated men and/or women annually. Is this the *minimum* number to be served, i.e., is serving more than 50 participants optional?

A21. Yes, this is the minimum to be served.

Q22. What is the State's current baseline cost for this scope of work or where can we find this information?

A22. See Section 2.5 of the RFP.

Q23. I am wondering if this has to be a mental health facility making the application and they are expected to collaborate with our Forensic Diversion Drug Court or can the Drug Court make application and have the local mental health facility as its partner?

A23. See section 1.3 of the RFP. The RFP is open to managed care providers, community mental health centers, and local programs as specialty providers that are not community mental health centers. Respondents are encouraged to develop partnerships with criminal justice agencies and submit proposals that are innovative and collaborative. Indiana Code (IC 12-23-2-8) requires the Division of Mental Health and Addiction to distribute at least thirty-three percent (33%) of the total amount received by the Division from the addiction services fund to local programs, and that may not be distributed to a county home, a local mental health program established under IC 12-29, or a state institution.